



REPUBLIC OF LIBERIA  
**GOVERNANCE COMMISSION**

P. O. BOX 1757  
9<sup>th</sup> Street  
Tubman Boulevard, Sinkor  
Monrovia, Liberia



[www.governanceliberia.org](http://www.governanceliberia.org)

Cell #: 0886-575-542 / 0777-989-155

**VACANCY ANNOUNCEMENT**

**Description: Liberia Decentralization Support Program (LDSP)**

**Project No.: 0008682**

**POSITION: RESEARCH CONSULTANT**

The Governance Commission located on 9<sup>th</sup> Street Sinkor, has received funding through UNDP to support the Liberia Decentralization Support Program (LDSP), in implementation of the National Policy on Decentralization and Local Governance. Through the LDSP project the Government of Liberia has established four service delivery centers in four counties – Grand Bassa, Margibi, Bong and Nimba- and other centers are being worked on in the rest of the counties. The aim of these county service centers is to ensure in the first instance the delivery of essential documentation services at the county level from common service delivery facilities.

In collaboration with Partners, the Governance Commission, through the Liberia Decentralization Support Program, intends to continuously monitor progress and trends and to further investigate emerging policy issues in implementation of deconcentration. Women's access to services and participation in local governance and service delivery has been at the center of governance and decentralization reforms. Understanding the extent to which the service centers in the four counties benefit women and improve their social and economic status, the challenges faced by women in accessing the services, and opportunities for improving women's access to services and participation in service delivery through local civil society mechanism is important to the policy development process.

**Job Summary:**

The Research Consultant is to do desk review of relevant policy documents relating to women's empowerment, participation, and access to service and conduct field assessments in the four counties of Grand Bassa, Margibi, Bong and Nimba to collect primary data through interviews and focus group discussions with relevant stakeholders – women's groups, CSC staffs, County Administration, and local civil society and private sector actors.

- **Develop a research methodology and design;**
- **Desk review and analysis of various policy documents on women's access to services and participation in service delivery**
- **Collect field data through interviews and focus group discussions**
- **Analyze data on women's access to services and opportunities in the study counties;**
- **Write a report detailing findings of issues, challenges/constraints with policy recommendation to enhance women's access to services;**

**Minimum Qualification and Experience:**

1. Master degree in Development Studies, Public Policy, Political Science, International Relations and other Social Sciences;
2. At least 5 years of relevant experience at the National or International level in social research, public policy program and analysis;
3. Proven knowledge and understanding of policy design processes in driving the National Vision 2030 and the derivative mechanisms of peace and reconciliation, identity and symbols projects;
4. Extensive experience in research, policy level analysis, technical advice and publications relating to the above enterprises;
5. Computer literate, proficient in Microsoft Office Suite and IT packages;
6. Excellent communication, negotiating and writing skills; proven ability to work closely with public, non-governmental, international and civil society organization and in diverse environments;
7. Must be highly motivated and committed to work in Policy Analysis; and
8. Must provide sample of professional work done as evidence of ability to develop and write research reports and policy documents;
9. Qualified Liberians are encouraged to apply.

**Duty Station : Monrovia with few days in the field**

**Start Date : August 1, 2016**

**End Date : August 30, 2016**

**Duration of Assignment: One Month**

**Salary commensurate with qualification and experience**

**Expression of Interest:**

The Governance Commission (**GC**) now herewith invites applications from eligible individuals to indicate their interest in providing the required services as described above and to provide information indicating that they are qualified to perform the services, including CVs, description of similar assignments, experience in similar conditions, etc.

Final score will be based on the following;

1. Meeting the application requirements (neatness of application, organization of documents, accuracy/grammar, timeliness, adhering to instructions);
2. One of three Reference letters to come from immediate past supervisor;
3. Quality of professional writing;
4. Oral and Written interview;
5. Background search.

**DEADLINE FOR APPLICATION IS: July 22, 2016**

**Application letter, CV and Supporting Documents as proof of qualifications, and contact cell, E-mail address, at least three references with their complete addresses, phone numbers should be hand packaged and delivered or emailed to:**



Mr. Mohammed S. Konneh  
**Acting Human Resource Director**  
Governance Commission  
9<sup>th</sup> Street, Sinkor  
Monrovia, Liberia  
**mohammedkonneh2002@yahoo.com** or  
[www.governanceliberia.org](http://www.governanceliberia.org)

**PLEASE NOTE: ONLY THOSE APPLICANTS SHORT LISTED WILL BE CONTACTED.**